

BRANT'S PERSONAL KANBAN BOARD

The Kanban Board helps individuals and teams visualize, prioritize, and track work.

TEAM

Team

Project

Project

Outcome

Outcome

Metric

Metric

TODO

Item

WIP

Item

DONE

Item

WAITING

Item

OPTIONS

more impact

Item

Item

SWIMLANES

Swimlane Title

Item

Swimlane Title

Swimlane Title

Item

Item

less efficient

more efficient

less impact

DESCRIPTIONS

Options: All the items you might work on. 2X2 grid to help prioritize items.

ToDo: Priorities for current sprint.

Doing: Items you are currently working on.

Waiting: Items you have paused work on until input from another.

Done: Items you have completed.

Swimlanes: Options from specific categories independent of core backlog.

FLOW

Items from backlog are prioritized in Options. Upper right quadrant items are placed in ToDo.

Swimlane items may be prioritized independent of backlog items. Upper right quadrant items are placed in ToDo.

Maximum of 3 items at any given point in time are selected from ToDo are placed in Doing and worked on.

Items on hold due to dependency on another are placed in Waiting and do not count as Doing.

Completed items are moved to Done.